

EDITORIAL RULES

TEXTS

The text should be written in **Word format (.doc)**, with Times New Roman font 12 for the text and 10 for the footnotes and line spacing 1.5.

Indicate the use of **special fonts** (especially for the Greek language – Unicode font) and eventually adding the pdf of the part in Greek.

Words and phrases in a foreign language or Latin will be **in italics**. Put the quotation marks «/» if the original text is brief. Text of 5 lines or more should be between two white lines.

The exponents of the notes must precede and not follow the punctuation mark and must be detached from the lines.

The dimensional indications like mm, cm, dm, m, m², ... are never followed by the point and should precede the numbers.

Not use ever special formatting and do not use 'Bullets and Numbering'. Do not indent the paragraphs in the text or insert any tables or figures.

In compiling enter **notes** in the footer.

a. Text and notes (consecutively numbered); b. Illustrations; c. Captions of illustrations (with iconographic references) will be presented separately.

The authors should write a **short summary** of their paper (150 words) in English.

Each contribution must have clearly visible the membership, e-mail and telephon number.

BIBLIOGRAPHY

Use **System Author + Year Edition upper / lower case**: Cameron 1992, 85-88, with a list of **bibliographical abbreviations** used in the text.

In case of more than one work of an author published in the same year the letter a, b, c, etc., will follow to the year of issue.

In the list of **bibliographical abbreviations** please use the criteria exemplified below:

1. Monographs

Mazzarino S. 1951, *Aspetti sociali del quarto secolo. Ricerche di storia tardo-romana*, Roma.

Rich J. (ed.) 1992, *The City in Late Antiquity*, London.

Brogiolo G.P., Gelichi S. 1998, *La città nell'alto medioevo italiano. Archeologia e storia*, Bari.

Brown P. 1971, *Agostino d'Ipbona*, Torino (trad. it. dall'ediz. London 1967).

- For reprints: Solari A. 1976, *Topografia storica dell'Umbria²*, Roma.

- For new editions: Piganiol A. 1967⁵, *La conquête romaine*, Paris.

2. Articles

Citation as set out in Section 1 with the initials of the periodical (Archäologische Bibliographie or L'Année Philologique). When these are not present, use the full name or an abbreviated form, as long as understandable, to be indicated in the bibliography.

The indication of the pages may not be preceded by 'p.' 'P.', To avoid the citation limited to one page number followed by 's.', or ss. '.

Grelle F. 1986, *Canosa e la Daunia tardo antica*, *VeteraChr*, 23, 379-397.

Pavolini C., Tortorella S. 1997, *Le officine di El Marhine, il libro di M. Mackensen e lo stato attuale della ricerca sui centri di produzione della ceramica africana*, *ArchCl*, XILX, 247-274.

3. Miscellaneous Studies or Conference Proceedings

Arthur P. 1992, *Amphorae for Bulk Transport*, in D'Andria F., Whitehouse D. (eds.), *Excavation at Otranto. II*, Galatina, 199-217.

Volpe G. 2001, *Linee di storia del paesaggio dell'Apulia romana: San Giusto e la valle del Celone*, in Lo Cascio E., Storchi Marino A. (eds.), *Modalità insediative e strutture agrarie nell'Italia meridionale in età romana*, Atti del Convegno Internazionale (Napoli 11-13 maggio 1998), Bari, 315-361.

In case of repeated references use the following abbreviations:

Ibid, 18-24 (if it is a repeated citation of the note immediately preceding, with different number of pages);

Ibid (if the quote is the same as the previous note in all, Author, title, pages).

Series, lexicons, dictionaries, encyclopaedias

They must be indicated by the abbreviations of Abkürzungsverzeichnis of the Theologische Realenzyklopädie (De Gruyter, Berlin, New York 1976): *e.g.*: CChr, CChr.SL, CIG, CIL, CPS, CSEL, DACL, DthC, GCS, ICUR, ILCV, LP, MGH, PG, PL...

Ancient authors

Names and titles should be abbreviated and marked with the initials of the Liddell-Scott-Jones, of the *Thesaurus Linguae Latinae*, of Lampe: Verg. *Aen.* 12, 952; Ov. *Fast.* 6, 114; Symm. *Ep.* 4, 28, 1; *C.Th.* 9, 1, 5.

ILLUSTRATIONS (drawings, photographs, plans, etc.)

All illustrations (photo b / w, drawings, plans, diagrams, etc.) should be considered as figures (fig.) and as such they will be numbered in the order of reference in the text.

You need to provide good quality images, along with the text.

It is better to send the images with the following features:

- For the photographs:

File: Photoshop saved in tiff or jpg, resolution: 300 dots / inch or more (absolutely no less), b-n.

- For maps, drawings, reconstructions:

File: Photoshop saved in tiff or jpg, resolution: 1200 dots / inch.

Each illustration must be identified not only by its caption, by the name of the author, by the sequence number.

Authors are required to obtain any necessary authorizations for the publication of the pictures.

Captions

The captions of the figures, numbered consecutively, will be written in a separate file.

Example: 1. - General plan of Herdonia (from Mertens 1986, 35, fig.1).

DRAFTS

The correction of the first draft is assigned to the authors that will return it corrected within 20 days. The second draft will be corrected by the editors and the editorial board.

GENERAL INFORMATION

There will be no printed offprints, but a copy of the paper in pdf format will be sent to the authors.